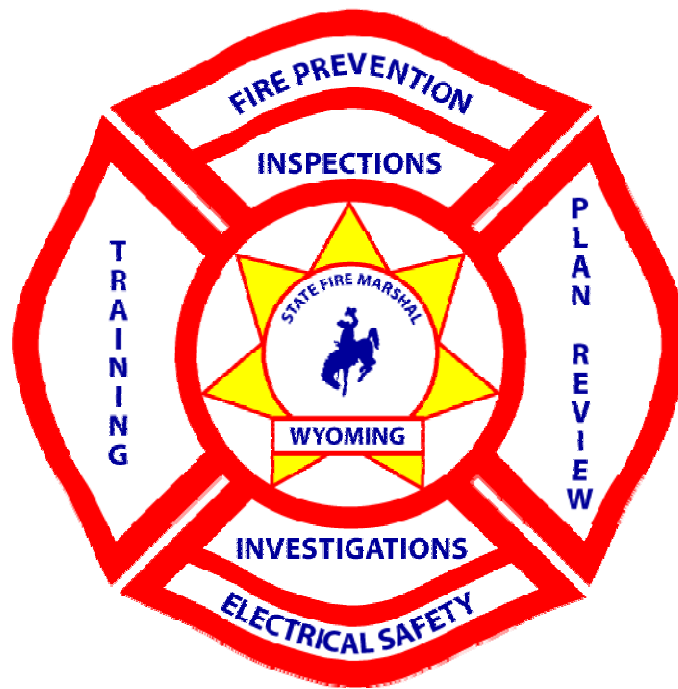


WYOMING FIREFIGHTERS CERTIFICATION SYSTEM



AIRPORT FIREFIGHTER STANDARD

**NFPA 1003
2005 Edition**

**WYOMING DEPARTMENT OF FIRE PREVENTION
AND ELECTRICAL SAFETY**



16 Firefighter Life Safety Initiatives

1. Define and advocate the need for a cultural change within the fire service relating to safety; incorporating leadership, management, supervision, accountability and personal responsibility. ***From top to bottom the culture of the fire service must change. You can change your behavior today. Lead by example and make a difference – be an agent of change.**
2. Enhance the personal and organizational accountability for health and safety throughout the fire service. *** Each fire service organization must promote safe practices; each individual must have the tools to be safe and adhere to safe practices at ALL TIMES.**
3. Focus greater attention on the integration of risk management with incident management at all levels, including strategic, tactical, and planning responsibilities. *** Learn the concept of "Risk Management," ensure everyone understands the difference between acceptable risk and an unacceptable risk. Develop and implement a system to pre-identify unacceptable risk. GO and NO GO.**
4. All firefighters must be empowered to stop unsafe practices. *** Firefighters must be allowed to identify and report unsafe practices. Be aware of safe practices and look for unsafe ones.**
5. Develop and implement national standards for training, qualifications, and certification (including regular recertification) that are equally applicable to all firefighters based on the duties they are expected to perform. *** Seek state and national certifications at all levels available to your department. Support refresher training, promote teaching new methods and improve skills which are used infrequently.**
6. Develop and implement national medical and physical fitness standards that are equally applicable to all firefighters, based on the duties they are expected to perform. ***Departments should establish and enforce SOP's which support wellness. Adopt a "heart healthy" life style.**
7. Create a national research agenda and data collection system that relates to the initiatives.
*** Encourage your department to participate in WFIRS. Support data gathering at your department.**
8. ***Utilize available technology wherever it can produce higher levels of health and safety.**
9. Thoroughly investigate all firefighter fatalities, injuries, and near misses. ***Implement investigation without delay.**
10. *** Grant programs should support the implementation of safe practices and/or mandate safe practices as an eligibility requirement.**
11. National standards for emergency response policies and procedures should be developed and championed. *** National standard for emergency response policy and procedures should be developed. At the local level – help adopt safe driving rules and enforce them – "arrive alive."**
12. National protocols for response to violent incidents should be developed and championed. *** Fire and EMS workers deserve to have policies which will reduce their exposure to all threats of violence.**
13. Firefighters and their families must have access to counseling and psychological support.
*** Firefighting is a high risk occupation, which can put firefighters and their families under extreme stress. They deserve access to mental health care.**
14. Public education must receive more resources and be championed as a critical fire and life safety program. *** Public education is a responsibility of all fire service personnel. It should not be reserved for one week in October. Make communicating the fire prevention message to the community a priority.**
15. Advocacy must be strengthened for the enforcement of fire code. *** Make sure all firefighters understand how sprinkler systems operate and the value they bring to reducing Line of Duty Death.**
16. Safety must be a primary consideration in the design of apparatus and equipment.
*** Encourage your department to make safety the highest priority in equipment and apparatus purchases – as high as design and price.**



16 Firefighter Life Safety Initiatives

The 16 initiatives, listed on the preceding page, address the 6 root causes of firefighter injuries, close calls, and Line of Duty Death.

1. Ineffective policies and procedures.
2. Ineffective decision making.
3. Lack of preparedness.
4. Ineffective leadership.
5. Lack of personal responsibility.
6. Extraordinary and unpredictable circumstances.

For more information on the

Courage to be safe So everyone goes home program

Contact the Department of Fire Prevention

Training Division

At 307-777-7288

Or

View the Courage to be Safe Drills on our website at: <http://wyofire.state.wy.us>

Wyoming Firefighters Certification Committee

The WFCC is a 10 member board, which consists of 8- members from the fire service; 1- member from the State Forestry Rural Training Officer, 1- member representing the State Fire Marshals Office. The committee members function as liaison between the fire service and the Wyoming State Fire Marshal. The committee also serves in an advisory capacity to consider needs and plans of the DFPES.

Please visit the SFMO website at

<http://wyofire.state.wy.us>

**For a current list of the members of the
Wyoming Firefighters Certification Committee**

Wyoming State Fire Marshal

Department of Fire Prevention and Electrical Safety

Please direct Wyoming Firefighter certification questions and comments to:

Certification Coordinator
DFPES-Training Division
Herschler Building 1 West
122 W. 25th Street
Cheyenne, Wyoming 82002

PH: (307) 777-7288

FAX: (307) 777-7119

Please visit our Web site at: <http://wyofire.state.wy.us>

TABLE OF CONTENTS

Introduction	1
Certification Requirements for Airport Firefighter	2
Entrance Requirements	2
Physical Fitness Requirements	2
Department Training	3
Written Objective	3
Manipulative Objectives	4
Department Training Records	4
Department Training Officers	5
Airport Firefighter Certification	6
Prerequisites for Certification	6
Airport Firefighter Certification Checklist	7
Airport Firefighter Manipulative Skill Objectives	8
General	8
Response	9
Fire Suppression	12
Rescue	23
Appendix A – Training Record	25
Airport Firefighter – In House Training Record	26
Appendix B – In-House Proctor Instructions	27
Tester Instructions for In-House Comprehensive Examinations	28
Appendix C – Certification Forms	29
Certification Request Form	30
Recertification	32

INTRODUCTION

The world we live in is changing so fast, and the many phases of the fire service are becoming so technical and complex that fire service training must be utilized to its maximum potential. Any overlap, fragmentation, and lack of basic structure must be eliminated. Standardization is the natural complement and necessity.

The fire service in Wyoming, through a state certification program, can meet the needs of future growth and establish uniformity through certification. We will then have more effective and efficient utilization of resources so as to provide the best possible fire protection service for all the citizens throughout the state of Wyoming.

The following certification requirements are based on the objectives listed in the National Fire Protection Association (NFPA) 1003 standard for *Airport Fire Fighter Professional Qualifications*, 2005 Edition. Chapter 3, as verified and adopted by the Department of Fire Prevention.

Through these national standards and certification, firefighters and fire departments have a tool to measure specific levels of skills, abilities and knowledge. The DFPES and the Wyoming Firefighters Certification Committee believe by participating in this certification program, firefighters and fire departments will be better prepared to provide quality life safety and fire protection for their communities.

CERTIFICATION REQUIREMENTS

Entrance Requirements

In order to certify within the Wyoming Airport Firefighter program, departments/firefighters must fulfill the following requirements:

1. Completion of Firefighter II.
2. Complete the Training Record.
3. Train on the required written and practical objectives.
4. Pass a department “In House” practical skills examination.
5. Meet any other training requirements/prerequisites as defined by the DFPES.
6. Pass both written and practical skills examination administered by the DFPES.
7. Request Airport Firefighter Certification.
8. Request Recertification.

The DFPES acknowledges the importance of and need for entrance requirements as listed in the NFPA 1001, (2002 Edition) standard on Airport Firefighter Professional Qualifications. Many agencies and departments have existing policies, regulations, etc. already in place regarding these requirements. The handling of entrance requirements is a **LOCAL MATTER**, outside the authority and jurisdiction of the DFPES. The DFPES will not check, test, evaluate or determine how individual agencies meet these requirements. Some departments have found it necessary to waive any type of entrance requirements due to their own special needs. As a local decision, this is permitted. However, due to the amount of physical, mental and emotional stress inherent in this profession, the **DFPES strongly recommends careful evaluation before altering or doing away with any existing entrance requirements.**

Physical Fitness Requirements

The requirements listed in NFPA 1001, 2002, Chapter 4 are:

1. Meet the minimum educational requirements established by the authority having jurisdiction.
2. Meet the medical requirements of NFPA 1582, Standard on *Comprehensive Occupational Medical Program for Fire Departments*
3. Physical fitness requirements for entry-level personnel shall be developed and validated by the authority having jurisdiction. Physical fitness requirements shall be in compliance with applicable Equal Employment Opportunity regulations and other legal requirements.

DEPARTMENT TRAINING

The position of an Airport Firefighter is one which requires a high level of skill and knowledge. The training given to and received by Airport firefighter candidates should be of the highest quality and degree. All training received must meet the requirements of NFPA 1003: Chapter 3, 2005 Edition and the skills as approved by the DFPES contained within the Wyoming Standard. All training received must be documented and recorded on a training record (Appendix A). All testing for Airport Firefighter will be conducted following the policies and procedures of the DFPES.

Participants in the Airport Firefighter program must successfully complete the following courses and requirements to qualify to take the state examination.

1. Completion of FAA approved Airport Rescue Firefighting School (minimum 40 hours).

The class shall be FAR 139.319 FAA approved.

NOTE: Natrona County International Airport is approved as an Airport Rescue Firefighting School by the FAA in Wyoming. For additional information on training availability, contact:

WY Aircraft Firefighting Training Facility

8500 Fuller Street

PH: 307-235-6352

FAX307-235-8824

2. CPR certified.
3. Basic Emergency Care (BEC) or Advanced First Aid Certified.

The course material should be referenced to the following textbook to prepare the candidate to successfully pass the state certification examination.

Written Objectives

The written objectives for Airport Firefighter are covered in the following text:

1. International Fire Service Training Association (IFSTA), *Aircraft Rescue and Firefighting*, 4th Edition.

This textbook is available from various fire service bookstores. A current list of textbook sources is available by calling the DFPES at (307) 777-7288 or 307-857-6820. The Wyoming Fire Service Library catalog is available at wyfire.state.wy.us.

There are numerous methods departments have used to help prepare their personnel for the written examination. Considering the high level of skill and knowledge required for Airport Firefighters, the DFPES recommends the candidate participate in a comprehensive class and receive instruction on both manipulative and written requirements.

Manipulative Objectives

Each candidate **must** be trained and evaluated in the performance of **all** manipulative skills. Each of the manipulative skill and evolution objectives shall be completed swiftly, safely and with competence as defined below:

- **Swiftly** – Each manipulative skill objective must be completed within the allotted time.
- **Safely** – Each manipulative skill objective must be completed safely. Actions that could injure individual or damage equipment are unacceptable. Equipment should be checked prior to skill testing or training to see that it is safe and functional.
- **Competence** – Each manipulative skill objective is performed in accordance with the Wyoming Standard. This includes performing the proper steps in sequence. Competence will be measured in accordance with the DFPES manipulative skill objectives.

Department Training Records

Each candidate shall have a training record on file with the department, which indicates whether he/she has trained on all manipulative skill objectives. This record shall be signed off or initialed by a department training officer or course instructor. Training records must indicate the date, instructor, and total number of hours trained for each manipulative skill objective. Departments shall use the form provided in Appendix A. In addition to the training record, all assignments completed during the course should be maintained with the training record.

At the completion of the department's manipulative skills training, or course, the department is required to hold an "in-house" skills examination for the level being trained. This is a comprehensive "in-house" skills test conducted by the department training officers or course instructors. This test is to ensure that skill mastery has been obtained from the beginning to the end of the training process, and to prepare participants for the state examination. Training officers may utilize other personnel to assist in administering the exam; however, all personnel assisting with the testing should be certified at the level they are "in-house" testing.

It is recommended candidates be given two attempts at any skill. **If they fail on the second try, then they have failed the evaluation and are required to go through additional training by the department trainer.** No training, teaching, or coaching is allowed during the test. After the evaluation, using the test to teach and train is recommended.

If manipulative skill weaknesses are evident, the department shall conduct additional training and hold a new department "in-house" manipulative skills examination. Department training records must show all candidates have successfully passed the "in-house" examination.

Department Training Officers

For departments to enroll in the certification process, it is necessary for the department to assign training officers. It is recommended the department assign **at least two** personnel as training officers to coordinate and provide certification training.

Department training officers shall be State Certified at the level they are teaching. In addition, the DFPEs strongly recommends training officers be state certified at the Instructor I level.

Department training officers will be responsible for certification training. Their primary responsibility will be to teach, evaluate, and “in-house” test department personnel on the manipulative skill and evolution requirements for each level of certification training.

Departments who **do not** have certified personnel to act as training officers for certification training should contact the DFPEs-Certification Coordinator at (307) 777-7288 for assistance in setting up and monitoring certification training.

AIRPORT FIREFIGHTER CERTIFICATION

When all requirements for certification have been met, candidates are eligible to be certified. The Fire Chief/Head of Department may apply to the DFPES for certification for those candidates who have successfully completed the certification training/testing process. Request for state certification will be submitted to the DFPES using the “**Request for Certification**” form provided in Appendix C. The names are then checked against the official state records to ensure each individual listed has met all requirements.

Those candidates who have met the requirements are issued a certificate and patch. These are sent to the Fire Chief/Head of the Department for disbursement.

Prerequisites for Airport Firefighter Certification

Applicants for certification must be State Certified through Wyoming Firefighters Certification Program at the level of Firefighter II. Airport Firefighter certification **will not** be issued until candidates have fulfilled this requirement.

Certification at the Airport Firefighter Level is valid for a three-year (3) - period. Each certified Firefighter may renew certification by having the Fire Chief/Head of the Department of the Participating Agency submit an “Application for Certification/Re-certification” provided in Appendix C.

Each certified firefighter shall participate in at least 36 hours of structured class and manipulative training per year. A total of 108 hours of training is required during the previous certification period.

For more information on Wyoming Airport Firefighter certification contact the:

DFPES Certification Coordinator
Herschler Building 1 West
122 W. 25th Street
Cheyenne, WY 82002
307-777-7288
<http://wyofire.state.wy.us>

AIRPORT FIREFIGHTER CERTIFICATION CHECKLIST

ENTRANCE REQUIREMENTS:

- ❑ Each candidate has met requirements listed in NFPA 1003, Chapter 3 or those established by the authority having jurisdiction.
- ❑ Each candidate has met the additional requirements for this certification.

DEPARTMENT TRAINING RECORDS:

- ❑ Each participant has a training record on file with the department that shows:
 1. A learning experience in each manipulative skill objective.
 2. Dates of training.
 3. Initials of instructors.
 4. Total number of hours trained in each manipulative skill objective.
- ❑ Each participant has trained on the Airport Firefighter level written objectives.

DEPARTMENT “IN HOUSE” MANIPULATIVE SKILLS EXAMINATION:

- ❑ Each participant has successfully completed an “In House” manipulative skills examination.
- ❑ Results of exam are documented in department training records.

ADDITIONAL TRAINING/PREREQUISITE REQUIREMENTS:

- ❑ Each participant is certified at the Firefighter II level.

AIRPORT FIREFIGHTER – CERTIFICATION:

- ❑ Fire Chief/Head of Department request certification for participants using the “Request for Certification” form.

AIRPORT FIREFIGHTER MANIPULATIVE SKILL OBJECTIVES

GENERAL

NFPA 1003, 2005 Edition, 3.1.1.2

Skill 1: Demonstrate donning, and doffing proximity personal protective clothing (PrPPE).

CONDITION: Given helmet (with eye shield), hood, boots, gloves, coat, and pants.

TIME: 1:00 minute to don (No time limit for doffing).

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Don hood.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Don and fasten all closures on pants/boots and coat.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Collar turned up on coat.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Don helmet and tighten chinstrap (helmet earflaps down).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Don gloves.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Doff protective clothing and place back in-service.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

RESPONSE**NFPA 1003, 2005 Edition, 3.2, 3.2.1, 3.2.3**

Skill 2: Demonstrate response to an incident or accident (day or night) so that the route selected and taken provides access to the site within allotted time.

CONDITION: Given an assignment, operating conditions, a location, a grid map, and a vehicle.

TIME: 3:00 minutes (Time frame based on vehicle based on airport property).

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Establishes and maintains communications with the tower (if applicable).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Chooses appropriate route to location.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Observes appropriate markings and follow their instructions.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Maintains control of the ARFF vehicle while enroute to location.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Arrives at location in allotted time frame.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.2, 3.2.2

Skill 3: Demonstrate the ability to communicate critical incident information regarding an incident so that the information provided is accurate and sufficient for the incident commander to initiate an attack plan.

CONDITION: Given an assignment, scenario involving an incident or accident, and radio equipment.

TIME: 1:00 minute.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Operates communications systems, select correct operating channel.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Communicates accurate situation report:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Report situation found.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Action to be taken.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Additional resources needed.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.2, 3.2.4

Skill 4: Perform an airport standby operation so that unsafe conditions are detected and mitigated in accordance with the airport policies and procedures.

CONDITION: Given an assignment, a hazardous condition, airport standby policies and procedures.

TIME: 1:00 minute.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Establishes and maintains communications with the tower (if applicable).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Chooses appropriate route to location.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Observes appropriate markings and follow their instructions.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Maintains control of the ARFF vehicle while enroute to location.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Arrives at location in allotted time frame.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Observes possible hazardous conditions and mitigate the hazard.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

FIRE SUPPRESSION

NFPA 1003, 2005 Edition, 3.3, 3.3.1

Skill 5: Demonstrate the extinguishment of a 250-square foot aircraft fuel spill fire so that the agent is applied using the proper techniques and the fire is extinguished.

CONDITION: Given PrPPE, SCBA, minimum 100-lb dry chemical fire extinguisher, and 250-square foot line.

TIME: 25 seconds.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Places the extinguisher system into operation.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Approaches the fire from upwind if possible.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Directs the agent at the base of the fire using an aggressive sweeping motion.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Monitors area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.3, 3.3.2

Skill 6: Demonstrate the extinguishment of a 400 sq. ft. aircraft fuel spill fire so that the agent is applied using the proper techniques and the fire is extinguished.

CONDITION: Given PrPPE, SCBA, an assignment, an ARFF vehicle handline flowing minimum of 95 gpm of AFFF extinguishing agent, a 400 sq. ft. fire, and a 2-member firefighter team.

TIME: 1:30 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Approaches the fire from upwind if possible.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Charges the handline and adjusts the nozzle to produce an effective stream.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Opens and closes nozzle slowly.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Applies extinguishing agent in a sweeping motion.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Avoids disturbing the foam blanket.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Monitors area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.3, 3.3.3

Skill 7: Demonstrate the extinguishment of a 5,000-sq. ft. aircraft fuel spill fire so that the agent is applied using the proper techniques and the fire is extinguished.

CONDITION: Given PrPPE, an assignment, an ARFF vehicle turret, and 5,000-sq. ft. fire.

TIME: 1:30 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects and operates the appropriate turret(s).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Manages the agent with accurate/effective stream placement on the fuselage while maintaining an escape corridor.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Monitors the area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.5

Skill 8: Demonstrate a three-dimensional aircraft fuel fire so that a fuel agent attack is used, the agent is applied using the proper technique, the fire is extinguished and the fuel source is secured.

CONDITION: Given PrPPE, SCBA, an assignment, an ARFF vehicle handline(s) using primary and secondary agents, and a 2-member firefighter team.

TIME: 1:30 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects appropriate agents.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Approaches the fire from upwind if possible.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Charges the handline and adjusts the nozzle to produce an effective stream.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Opens and closes the nozzle slowly.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Avoids disturbing the foam blanket.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Monitors the area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.5

Skill 9: Demonstrate an attack on the interior of an aircraft while operating as a member of a team.

CONDITION: Given PrPPE, SCBA, an assignment, an ARFF vehicle handline, appropriate agent, 1-24ft. ladder, forcible entry tool(s), and a 4-member firefighter team.

TIME: 8:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects appropriate access for entry.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Charges the handline and adjusts the nozzle to produce an effective pattern.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Access and gains entry into the aircraft.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Opens and closes the nozzle slowly.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Applies agent to effect extinguishment.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Monitors the area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.6

Skill 10: Demonstrate an attack on an aircraft engine or auxiliary power unit (APU) fire on an aircraft so that the fire is extinguished and the engine is secured.

CONDITION: Given PrPPE, SCBA, an assignment, an ARFF vehicle handline or turret, appropriate agent, and a 2-member firefighter team.

TIME: 3:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects appropriate agent.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Charges the handline and adjusts the nozzle to produce an effective stream.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Approaches with awareness of the intake hazard.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Applies the extinguishing agent to effect control of the fire.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Monitors the area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Secures engine from cockpit.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.6 Edition

Skill 11: Demonstrate an attack on an emergency power unit (EPU) fire on an aircraft so that the fire is extinguished and the engine is secured.

CONDITION: Given PPPE, SCBA, an assignment, an ARFF vehicle hand line or turret, appropriate agent, and a 2-member firefighter team.

TIME: 3:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects appropriate agent.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Charges the handline and adjusts the nozzle to produce an effective stream.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Approaches with awareness of the intake hazard.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Applies the extinguishing agent to effect control of the fire.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Monitors the area for re-ignition.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Recognizes hazards associated with hydrazine and armaments.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
7. Secures engine from cockpit.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

REFERENCE: NFPA 1003, 2000 Edition, 3-1.1.2, 3-3, 3-3.7

Skill 12: Demonstrate an attack on a wheel assembly fire so that the fire is controlled.

CONDITION: Given PrPPE, SCBA, an assignment, an ARFF vehicle handline, appropriate agent, and a 2-member firefighter team.

TIME: 3:00 Minutes

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st. Att.</u>		<u>2nd Att.</u>	
	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>N</u>
1. Selects appropriate agent(s).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Charges the handline and adjusts the nozzle to produce an effective stream.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Approaches the fire from fore or aft of the tire assembly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Applies extinguishing agent to the tire assembly from a safe distance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Identify hazards associated with a tire assembly fire.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Extinguishes the fire and cools the tire assembly area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Monitor area for reignition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Completed skill in allotted time.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

First Attempt

Second Attempt

PASS FAIL

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.8

Skill 13: Demonstrate ventilation of an aircraft through available doors and hatches so that a sufficient opening is created and heat and other products of combustion are released.

CONDITION: Given PrPPE, SCBA, an assignment, tools, mechanical ventilation devices and a 2-member firefighter team.

TIME: 5:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Selects appropriate position for the fan based on the fire.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Verifies that exhaust opening is established.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Positions and starts fan to achieve the proper cone effect in the primary opening.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Checks the airflow and adjusts if necessary.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Clears the aircraft of smoke and gases.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.9

Skill 14: Replenish extinguishing agents so that agents are available for application by the ARFF vehicle.

CONDITION: Given an assignment, an ARFF vehicle, fixed or mobile water source, a supply of agent, supply lines and fittings, and a 2-member firefighter team.

TIME: 5:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Positions apparatus at supply source.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Establishes hose connections from supply source(s).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Operates control valves.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Fills tank(s) to appropriate levels.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Disconnects from supply source(s).	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.10

Skill 15: Preserve the aircraft accident scene so that evidence is identified, protected, and reported.

CONDITION: Given an assignment, and barrier devise.

TIME: 2:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Secures area and denies entry.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Identifies aircraft parts and documents position.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Identifies remains and documents position.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Establishes and preserves chain of custody.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.3, 3.3.11

Skill 16: Demonstrates the overhaul of an accident scene so that all fires are extinguished and all property is protected from further damage.

CONDITION: Given PrPPE, SCBA, an assignment, handlines, property conservation equipment and a 2-member firefighter team.

TIME: 2:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Secures area and denies entry.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Locates and extinguishes all remaining fires.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Avoids unnecessary movement of evidence.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Identifies aircraft parts and documents position if moved.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Identifies remains and documents position if moved.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

RESCUE**NFPA 1003, 2005 Edition, 3.1.1.2, 3.4, 3.4.1, 3.4.2**

Skill 17: Demonstrate the ability to gain access into and out of an aircraft through normal entry points and emergency hatches and assist in the evacuation process so that passenger evacuation and rescue can be accomplished.

CONDITION: Given PrPPE, SCBA, an assignment, ladder, rescue tools, and a 4-member firefighter team.

TIME: 15:00 minutes.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Positions the ladder at the assigned entry point with consideration for wind direction, movement of the door or hatch, and aircraft danger areas.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Positions the ladder at the proper angle of inclination and heels the ladder for safety.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Climbs the ladder, operates the locking mechanism and opens or removes the door/hatch.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4. Enters the aircraft and establishes an interior search pattern.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5. Locates and disentangles the victim.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6. Removes the victim from the aircraft through the assigned exit and down a ladder.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
7. Removes the victim from the immediate accident area.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

NFPA 1003, 2005 Edition, 3.1.1.2, 3.4, 3.4.3

Skill 18: Demonstrates the ability to implement initial triage of the victims of an aircraft accident so that each victim is evaluated and correctly categorized according to protocol.

CONDITION: Given PrPPE, an assignment, triage protocol, and a 2-member firefighter team.

TIME: 30 seconds per victim.

APPLICANT PERFORMED THE FOLLOWING COMPETENCIES:

	<u>1st Att.</u>	<u>2nd Att.</u>
	Y N	Y N
1. Follows triage protocol.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2. Correctly identifies triage categories.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3. Each victim is assessed and placed in correct category.	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

PERFORMANCE RATING ON THIS SKILL:

	<u>PASS</u>	<u>FAIL</u>
First Attempt	<input type="checkbox"/>	<input type="checkbox"/>
Second Attempt	<input type="checkbox"/>	<input type="checkbox"/>

**APPENDIX A
TRAINING RECORD**

AIRPORT FIREFIGHTER – TRAINING RECORD / IN-HOUSE COMPREHENSIVE EXAM
--

NAME: _____ SSN: _____ - _____ - _____ DEPARTMENT: _____

SECTION	TRAINING RECORD			IN-HOUSE COMP. EXAM			MANIPULATIVE SKILL - DEMONSTRATE
	DATE	INST	HRS	DATE	INST	P/F	
General							1. Demonstrate donning/doffing proximity personal protective clothing.
Response							2. Demonstrate response to an incident or accident.
							3. Demonstrate ability to communicate an incident size-up.
							4. Perform an airport standby operation according to P & P.
Fire Suppression							5. Demonstrate extinguishment of 250-sq. ft. aircraft fuel spill fire.
							6. Demonstrate extinguishment of 400-sq. ft. aircraft fuel spill fire.
							7. Demonstrate extinguishment of 5,000-sq. ft. aircraft fuel spill fire.
							8. Demonstrate an attack on a three dimensional aircraft fuel fire.
							9. Demonstrate an attack on the interior of an aircraft fire.
							10. Demonstrate an attack on an aircraft engine or APU fire.
							11. Demonstrate an attack on an aircraft emergency power unit fire.
							12. Demonstrate an attack on a wheel assembly fire.
							13. Demonstrate ventilation of an aircraft through doors or hatches.
							14. Replenish extinguishing agents on an AFF vehicle.
Rescue							15. Preserve the aircraft accident scene.
							16. Demonstrate the overhaul of an accident scene.
							17. Demonstrate the ability to gain access on an aircraft, evacuation.
							18. Demonstrate initial triage of victims of an aircraft accident.

**APPENDIX B
IN-HOUSE PROCTOR
INSTRUCTIONS**

Tester Instructions for “In-House” Comprehensive Examination

As the training officers for your department you are authorized by DFPES to conduct the 100% skills test for this level of certification. You must be certified to the level you are testing, i.e., if you're FF2 you can test FF1 and FF2, Awareness and HM Operations.

***PRIOR TO CONDUCTING TEST, REVIEW TRAINING RECORDS**

It is important that before doing this “In-House” exam that the candidate has completed training in all areas for the level being tested.

***SAFETY OFFICER SELECTED AND BRIEFED**

Select a Safety Officer to assist you during the test. This person, if possible, should not be taking the same test that is being given. The Safety Officer will not assist with the testing process. The Safety Officer is there to protect the CANDIDATES from injury during the testing process. The Safety Officer shall be in a position to observe all students and ensure their safety at all times during the testing procedure.

By using the following instructions you will be able to evaluate the skill being tested and determine the candidate's readiness for the State “Spot Check” exam.

1. Keep in mind this is a **test** and there should be **no coaching or training** during the testing process. If a candidate fails to perform a skill, it will count as a first attempt failure and they will be given a second attempt. If they fail a second time they need to be retrained on that skill and tested again. Only **qualified** candidates that have passed with **100%** should be allowed to take the State SPOT CHECK exam.
2. Before beginning the testing process meet with all candidates and review the testing process. Explain that this is a **test** and that the same process being used for the “In-House” will be used during the state exam.
3. Designate a secure location for the candidates to remain in while the “In-House” exam is conducted. This location should be away from the area where the exam is being conducted.
4. If possible, separate your testing stations so candidates cannot observe each other during the test.
5. To evaluate a candidate's performance, use the following as a guide.
 - a. the skill is completed in the allotted time,
 - b. competence is shown by completing all performance criteria,
 - c. safety is shown while completing the skill.

At each test station the tester will read the **SKILL** to be demonstrated, the **CONDITIONS** to be met and the **TIME** limit to complete each skill. This information is contained in the skill section of each standards packet. Do this with each student as they come to each testing station. Ask for any questions. As each skill is tested and completed sign it off in the section provided on the candidates training record. By conducting the “In-House” test in this manner, you will prepare your candidates to successfully pass the state “spot check” exam. This will also assure training records are current and that only those who are truly prepared take the state certification examination.

APPENDIX C
CERTIFICATION FORMS

Wyoming Department of Fire Prevention & Electrical Safety

EXAMINATION REQUEST / CERTIFICATION REQUEST FORM

Please complete all information on BOTH sides of this form and return to the DFPES at least **30 days prior** to the requested examination date. A separate request **MUST** be made for each level of certification exam desired and for each exam date. Phone Number: 307-777-7288. FAX: 307-777-7119

Department Information

Department Name: _____

Examination Request for Written / Skills – Circle the appropriate level
--

- WRITTEN Examination: FF I FF II HMA HMO ADO –Aerial ADO –Pumper Fire Officer I Fire Instructor I
Airport Firefighter
- MANIPULATIVE Examination: FF I FF II HMO ADO –Aerial ADO –Pumper Fire Officer I Fire Instructor I

Requested Date and Time: _____

Number taking Written Examination: _____ Number taking Manipulative exam: _____

Examination Location: _____

Street Address: _____ City/State: _____ Zip: _____

By your signature below we acknowledge that training records exist to support that each individual who will attend the exam has received a learning experience in each subject area required for testing and has met all other requirements for the level being examined for as specified in the Certification Policy and Procedures. Department requesting the above exam, will have appropriate space and safe accommodations and equipment for all written and manipulative skills.

Fire Chief/Head of Department (Signature)

Training Officer (Signature)

Fire Chief/Head of Department (typed/printed)

Training Officer (typed/printed)

Department Mailing Address

Daytime Phone Number

Second contact number

Certification Request

The following department or agency requests that the Department of Fire Prevention & Electrical Safety certify the individuals listed on reverse side of this form. **NOTE: The original "Training Record" of the individuals must be sent with this form - if the "Training Record" has not been presented to the DFPES during a "Spot Check Skills" testing event. Please keep a copy of the "Training Record" for your files.**

Department Name _____

By my signature below, I attest that the individuals listed on the reverse side of this form have completed all requirements for certification as defined in the Wyoming Firefighters Policy and Procedures Manual.

Fire Chief/Head of Department (Signature)

Fire Chief/Head of Department (typed/Printed)

Department Mailing Address

Daytime Phone Number

Second contact number

Department Name: _____ Date: _____

Type or print names and SSN of participants who will be taking the examination.

APPLICANT NAME	SOCIAL SECURITY NUMBER	LEVEL REQUESTED
1. _____	_____-_____-_____-	_____
2. _____	_____-_____-_____-	_____
3. _____	_____-_____-_____-	_____
4. _____	_____-_____-_____-	_____
5. _____	_____-_____-_____-	_____
6. _____	_____-_____-_____-	_____
7. _____	_____-_____-_____-	_____
8. _____	_____-_____-_____-	_____
9. _____	_____-_____-_____-	_____
10. _____	_____-_____-_____-	_____
11. _____	_____-_____-_____-	_____
12. _____	_____-_____-_____-	_____
13. _____	_____-_____-_____-	_____
14. _____	_____-_____-_____-	_____
15. _____	_____-_____-_____-	_____
16. _____	_____-_____-_____-	_____
17. _____	_____-_____-_____-	_____
18. _____	_____-_____-_____-	_____
19. _____	_____-_____-_____-	_____
20. _____	_____-_____-_____-	_____
21. _____	_____-_____-_____-	_____
22. _____	_____-_____-_____-	_____
23. _____	_____-_____-_____-	_____
24. _____	_____-_____-_____-	_____

Send Request form to:
 Department of Fire Prevention And Electrical Safety
 122 W. 25th Street, Herschler 1 West,
 Cheyenne, WY 82002
 Attention: Certification Coordinator

WYOMING FIREFIGHTER RE-CERTIFICATION FORM
--

Name: _____

Department/Agency: _____

General Information

1. Each firefighter is responsible for completing and submitting the required re-certification material to the Department of Fire Prevention and Electrical Safety.

Certification Issue Date: _____

Expiration Date: _____

2. This form must be submitted not less than thirty (30) days nor more than sixty (60) days prior to the expiration date.
3. Any re-certification material submitted must be recorded on this form and **must include** the required copies of certificates and signatures.
4. Please submit all re-certification material to the address at the bottom of this page.

Re-certification for **Airport Firefighter** requires 36 hours of structured class and manipulative training per year. A total of 108 hours of training is required during the previous certification period. Please complete the information below.

Continuing Education Requirements

Topic	Req. Hour(s)	Date	Instructor	Signature

I hereby certify that the above information is true and accurate to the best of my knowledge:

Signature of Candidate

I hereby verify that the above named candidate has completed the courses listed and has fire investigative duties with the named department/agency:

Signature of Chief or Director

Date

Date Received by DFPES Certification Office: _____

Department of Fire Prevention & Electrical Safety
122 W. 25th St. Hershler Bldg. 1 West
Cheyenne, WY 82002